

Administration & Support Staff

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Cheryl Reichert

Assistant Director

Katie Zeiger

Administrative Intern

Chad Cross

Counselor

Nate Zier

Career Resource Educator

Lisa Templeton

Real World Learning

Allecia Lowery

Attendance

Lima Moananu

Finance

Lisa Orchard

Registrar

Mandy Trotter

Learning Updates

We have made it to the last week of the first semester! Beginning with next week, the Board of Education reaffirmed the decision to bring Herndon Career Center and Southland CAPS students back in a hybrid model for second semester. The first day of the semester will be virtual on Wednesday, January 20. Our B day students will attend in person Thursdays and Fridays beginning on January 21. Our A day students will attend in person Mondays and Tuesdays starting January 25. Students will be in the same grouping as before the switch to virtual. Wednesdays will continue to be virtual.

In Person Reminders

Our AM session begins at 7:40 am. The doors will open at 7:25 am for student arrival. The PM session starts at 11:40 am. The doors will open at 11:25 am for arrival. Please know that we cannot open the doors prior to those times to ensure we are following the required screening procedures when students arrive on campus. Student temperatures will continue to be taken as students walk through the doors. Dismissal for the AM session is 10:05 am for bus riders and 10:10 am for drivers. Dismissal for the PM session is 1:55 pm for bus riders and 2:00 pm for drivers.

As a reminder, students should have a parking permit to park on campus. The students can get a permit form from the office as they enter.

Calendar Changes

We have a few additional calendar changes as approved by the Board of Education last night that are different from what I shared previously. Students will not be in session on February 11, 12 or 15. The last days of the calendar were pushed back to accommodate the February date changes. A newly revised calendar is attached for your convenience.

COVID Procedures

COVID procedures will still be in place as before. Please ensure that students who are exhibiting symptoms, tested positive, or are quarantined do not come to campus until cleared to do so. Students must wear a mask at all times while on campus. Contact hccattendance@raytownschools.org or (816) 268-7140 with absences.



Herndon Career Center & Southland CAPS

Program Schedules

As we make a return to Virtual Learning, the scheduled zoom sessions are listed below along with the weekly program information for both HCC and Southland CAPS for the Week of January 11 – 15.

Advertising & Graphic Design

Topics: Scholarship and Infographic

Assignments: Infographic

Zoom Meetings: Tuesday 9:00am & 11:00am. Wednesday 9:00am.

Automotive Collision I

Topics: Complete ICAR module: EXT04

Assignments: Review and complete ICAR objective worksheet for this module. Feather-Edge after using Body Filler

Zoom Meetings: Wednesday 9:00am & 11:00am

Automotive Collision II

Topics: Complete ICAR module: REF02

Assignments: Review and complete ICAR objective worksheet for this module. Feather-Edge after using Body Filler

Zoom Meetings: Wednesday 9:00am & 11:00am

Automotive Technology

Topics: Brakes

Assignments: Brakes Final & Find a Job Shadow Friday

Zoom Meetings: Tues and Thursday 8:00am & 12:00pm
Make-up meeting on Wednesday at 8:00am

Construction Technology

Topics: IRC TSA Test Prep

Assignments: Writing practice test questions

Zoom Meetings: See Google Classroom for all times for classes.

Cosmetology

Topics: Hair coloring

Assignments: Zoom lectures, MindTap, Workbook and hands-on practice

Zoom Meetings: Mon, Tues, Wed, Fri at 8:00am.
Thursday – Available upon Request. I can be available on zoom any day when requested.

Culinary Arts

Topics: Chicken Fabrication and Principles

Assignments: Semester exam and all make up work, Zoom with Johnson and Wales

Zoom Meetings: Wednesday 8:00am and 11:30am

Diesel Mechanics

Topics: CAT Training

Assignments: Zoom Meeting Tues/Thurs 9:00am & 12:00pm

Emergency Medical Technician

Topics: Review for semester final

Assignments: Review chapters 1-13. All Students must be on Zoom Call to be granted access to the final.

Zoom Meetings: Review for Final Mon, Tues, Wed – 9:00am & 11:00am. Final Test Thursday 8:00am & 12:00pm (must be on Zoom call to take the final) Friday – 8:00am & 12:00pm Final (if needed).

Foundations of Nursing

Topics: Communication and observing and reporting

Assignments: Multiple quizzes and test

Zoom Meetings: Tuesday and Thursday 8:00am and 12:00pm. Wednesday by appointment.

HVAC / Industrial Maintenance

Topics: Electrical-low voltage components and wiring

Assignments: Trainer board wiring live Zoom

Zoom Meetings: A Day AM = Tues 9:00am. B Day AM = Thurs 9:00am. A Day PM = Tues 1:00pm. B Day = Thurs 1:00pm

Law Enforcement

Topics: Police and the Rule of Law. Court Structure and Personnel

Assignments: Semester Final. Read Chapter 8. Read Chapter 9. Class Related Question and Optional Voluntary Workout

Zoom Meetings: Tuesdays & Thursdays 8:00am & 12:00pm

Welding / Metal Fabrication I

Topics: Blueprint reading and SMAW

Assignments: Blueprint chapter 3 review questions

Zoom Meetings: Monday & Friday at 8:00AM & 11:30AM

English IV

Topics: End of Semester cleanup

Assignments: Everything from first semester is due by 1/12 - Novel project is the newest one assigned.

Zoom Meetings: Monday video Wednesday - 1 pm class meeting

CAPS Animal Health Sciences: 1st Year

Topics: Wayside Training, Shark Off

Assignments: Animal 101 Training at Wayside (or alternative assignment), Alumni Panel, Shark Off Guest Lecture

Zoom Meetings: Wednesday (9am & 12pm), Friday (8:30am & 12pm)

CAPS Animal Health Sciences: 2nd Year

Topics: Passion Project & Internships

Assignments: Passion Project & Internship Log

Zoom Meetings: Monday - 9:00am & 12:00 pm. Other students have specific times depending on their schedule.

CAPS Business Innovation and Creation

Topics: Passion Project/Wrap up of First Semester Topics

Assignments: Passion Project

Zoom Meetings: AM: Monday & Wednesdays @ 9:00am.

Friday 8:30am PM: Mon, Wed, Fri @ 12:30pm.

CAPS Education Exploration: 1st Year

Topics: Practicum, Passion Project Action Timeline, Interview Questions

Assignments: Passion Project Timeline, Interview Questions

Zoom Meetings: A day students: Practicum - Mon, Tues, Zoom Meeting - Fri AM session 8:30 & PM session 11:40. B day students: Zoom meeting - Mon. 11:40AM, Practicum: Thurs., Fri.

CAPS Education Exploration: 2nd Year

Topics: Passion Project Action Timeline, Internship

Assignments: Passion Project Action Timeline

Zoom Meetings: Individualized for each student

CAPS Technology Solutions

Topics: Passion Project

Assignments: Passion Project/Wrap up of First Semester Topics

Zoom Meetings: Friday 12:30pm

CAPS Turf Management & Horticulture

Topics: Passion Project & Pesticide Applicators Exam

Assignments: Passion Project

Zoom Meetings: Monday, Wednesday, Friday 9:00am

Know Someone Who Might Be Interested in Herndon or Southland CAPS?

Do you know someone who might be interested in attending Herndon Career Center or Southland CAPS next school year? If so, please share this information.

Unfortunately, due to COVID, we are not offering our Sophomore Showcase or on-campus tours. Instead, we will host program specific weekly virtual sessions and two general information sessions. During these sessions, you will have the opportunity to hear from the teachers of each program and provided time for a Q&A session. We invite students and their parents to join our zoom sessions and learn more about HCC & Southland CAPS.

January 13 – Transportation (2:30-3:30pm)

(Automotive Technology, Automotive Collision, Diesel Tech.)

January 20 – Industrial Technology (2:30-3:30pm)

(Welding, HVAC/Industrial Maintenance, Construction Trades).

General Information Sessions

February 3, 7:00 – 7:45pm



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Departmental Information

CAREER RESOURCE EDUCATOR

Lisa Templeton
IEP, 504, & ELD

We've all felt stressed from too much work or responsibility. Time management skills can help alleviate some of this stress. As we enter into the second semester, this seemed like a good time to find ways to improve our time management skills to improve our productivity. Here are just a few:

1. Prioritize work - Before the day starts, make a list of tasks that require immediate attention.
2. Create a schedule - Create a list of what must get done and check them off as they are completed. Seeing progress with the check offs, is motivating.
3. Start early - People who are successful have this trait in common. Starting your day earlier allows time to sit, think and plan for the day.
4. Avoid multitasking - This can be a badge of honor for some, but in reality, we do a better job when we focus on one thing at a time.
5. Set up deadlines - Setting up deadlines a few days before a task is due allows for unavoidable "bumps" in your schedule.
6. Deal with stress - Notice I didn't say "avoid" stress. It's a fact of life. Find ways that work for you. It can be as simple as breathing techniques, getting outside, calling a friend, or listening to music.

Lisa Templeton, CRE, 816-268-7150, lisa.templeton@raytownschools.org

COUNSELING DEPARTMENT

Nate Zier

I wanted to remind Senior parents and students this week of the February 6 ACT date. Many of our Seniors weren't able to take the ACT last Spring, and I know many others haven't taken it this year. The ACT is a necessary benchmark test for most post-secondary colleges. Even students considering community college should plan to take the ACT, as the scores may vary and can help them avoid remedial coursework, or help with entrance qualifications for selective programs. The registration deadline for the February 6 ACT is this Friday, January 15. I would encourage all Seniors to take this exam if you haven't taken the ACT, or if you've only taken the ACT once prior. You and your family may require a Fee Waiver if you meet any of the economic hardship conditions outlined on the ACT Fee Waiver form. The most common qualifier is students who qualify for free and reduced lunch. If you believe you may qualify, please reach out to your student's school counselor at their home high school.

REAL WORLD LEARNING COORDINATOR

Allecia Lowery

Happy Tuesday! As we approach the second semester and graduation for our seniors, please note that I am here to facilitate mock interviews, review and edit resumes and assist with your after graduation planning.

You are welcome to email me, for additional support and scheduling a time to meet via zoom.

allecia.lowery@raytownschools.org

Herndon Career Center Programs & Teaching Staff

Advertising & Graphic Design

Brock Martin

Automotive Collision

Billy Byrd

Automotive Technology

Tim Chase

Construction Technology

Jim Oliver

Cosmetology

Stephanie Migletz

Culinary Arts

Chef Mike Chrostowski

Diesel Mechanics

Nathan Shipley

Emergency Medical Technician

Eric Dooley

Foundations of Nursing

Terry Plessner

Susan Pratt

HVAC/Industrial Maintenance

Tony Hudspeth

Law Enforcement/Police Science

Rodger Bowers

Angeleic Huth

Welding/Metal Fabrication

Brian Wise

Izak Bergschneider

English IV & Missouri Options

Jeff Dierking

Southland CAPS Programs & Teaching Staff

CAPS Animal Health Science I

Sara Sivils

CAPS Animal Health Science II

Ben Henke

CAPS Business Innovation & Creation

Corey Vaughn

CAPS Education Exploration

Kristin Drummond

CAPS Technology Solutions

Corey Vaughn

CAPS Turf Management & Horticulture

Ben Henke