

## Administration & Support Staff

### Director

Cheryl Reichert

### Assistant Director

Katie Zeiger

### Administrative Intern

Chad Cross

### Counselor

Nate Zier

### Career Resource Educator

Lisa Templeton

### Real World Learning

Allecia Lowery

### Attendance

Lima Moananu

### Finance

Lisa Orchard

### Registrar

Amandy Trotter

## Thanksgiving Break

It's crazy to think that we are already at Thanksgiving Break. With all the uncertainty in the world today, we hope you are able to utilize this time to decompress, relax, and hopefully eat some really good food. Although it may look a bit different, and probably much smaller, we hope you are able to enjoy some safe quality time with the family spend time with over the Thanksgiving Break. To all of our students, staff, and their families, Happy Thanksgiving!

## Additional Information

Today marks the end of the second grading period. As a reminder, our grading periods are cumulative over the course of the semester, so this is more of a progress check. We will be sending the progress checks home around December 4. With the change in school calendar dates due to a state change, we do have significant differences in the end dates for our school calendars throughout our sending districts. The end of first semester for Herndon Career Center & Southland CAPS is January 15<sup>th</sup>. Grades for first semester will be sent home January 22<sup>nd</sup>. Students who do not successfully pass first semester will be unable to attend second semester.

Although we cannot have visitors on campus or our off site locations including parents, we do encourage you to reach out to the teacher if you have questions or concerns in regards to a student's progress in a class. The teacher is the one who has the most insight into how the student is doing in the class. Teachers can be reached through their email, can schedule a phone call, or can schedule a Zoom meeting. In any of these instances, we would encourage the student to be a part of the conversation, so everyone can be on the same page. Teachers will also have the most insight into the job opportunities and post-graduation options for students.

If you have a concern that you need assistance with beyond the teacher, please reach out to our administrative team. We will be happy to listen and answer questions or work on concerns.

All staff can be reached through email, by using the following format: [firstname.lastname@raytownschools.org](mailto:firstname.lastname@raytownschools.org) or by calling (816) 268-7140.



# Herndon Career Center & Southland CAPS

## Program Schedules

In the first week's edition of The Update, we provided information regarding the scheduled zoom session times for each program. We hope this provided some clarity and assistance in scheduling your day. Generally, the scheduled zoom times provided last week will stay consistent throughout virtual learning.

We know it's difficult to track all the virtual instruction information and updates you continuously receive. Moving forward, we will collect and provide information from teachers regarding topics, assignments, and projects for the upcoming week to assist you with tracking your child's virtual education at Herndon Career Center and Southland CAPS. The information for the Week of November 23-27 is listed below.

### **Advertising & Graphic Design**

Topics: Visual Guides

Assignments: Step by step

Additional Info: Students are creating visual guides using original work

### **Automotive Collision I**

Topics: Small Dent Repair

Assignments: Continue projects

Additional Info: N/A

### **Automotive Collision II**

Topics: Collision Reflection

Assignments: Continue projects

Additional Info: N/A

### **Automotive Technology**

Topics: Virtual topic: Make up week. In person topic: Tires and alignment

Assignments: Virtual assignment: Since we only have 2 days this week I will let you use them to turn in make-up work. In person assignment: We will be getting the equipment ready for the 'Tire mounting and Alignment' Job sheets. (22 and 24)

Additional Info: Please have your students check their grades in Google classroom against the Tyler SISK12 gradebook and email me with any problems.

### **Construction Technology**

Topics: Tool Safety

Assignments: Tool Safe operating procedures

Additional Info: All work needs to be turned in on time

### **Cosmetology**

Topics: Skills Review

Assignments: Reviewing of hands on skills we have learned to date!

Additional Info: Students will be dismissed at 1:55 11/24 if they need to ride the bus. If they are a car rider/ driver they will be dismissed at 2:00! Happy Thanksgiving!

### **Culinary Arts**

Topics: Cooking Methods simmer, blanch, bake, fry

Assignments: Lab evaluations

Additional Info: Enjoy your break. Happy Thanksgiving!

### **Diesel Mechanics**

Topics: In-person: Welding, tapping, and drilling. Virtual: Cat contamination and parts. Hand and power tools.

Assignments: In-person: practice. Virtual: Google classroom

Additional Info: N/A

### **Emergency Medical Technician**

Topics: Review Chapters 1-8

Assignments: Prepare for Chapters 1-8

Additional Info: Chapter 1-8 test will be the week of Nov. 30.

### **Foundations of Nursing**

Topics: C. Diff presentations and Infection Control Test

Assignments: Infection Control Test and COVID-19 Project

Additional Info: Happy Thanksgiving!

### **HVAC / Industrial Maintenance**

Topics: Shop Safety, Power tools safety, Fastener types and uses

Assignments: Review for Safety Test

Additional Info: Safety Test is after Thanksgiving break

### **Law Enforcement**

Topics: Police Tactics, Simulated Firearm use and safety, and Surviving Edged Weapon attacks.

Assignments: Firearms Safety lesson, ability to name four safety rules. Some basic survival tips if encountering a subject armed with a knife.

Additional Info: The "B" group will be given a Zoom link to join in on the first hour of class on Monday and Tuesday.

### **Welding / Metal Fabrication I**

Topics: Blueprint reading, oxyfuel welding, and arc welding

Assignments: Blueprint packet 4

Additional Info: Everything is going great in welding

**English IV**

Topics: Quiz, Reading Logs, and Reflective Writing over chapters 5 & 6 of Freakonomics

Assignments: Quiz, Reading Logs, and Reflective Writing over chapters 5 & 6 of Freakonomics

Additional Info: We're finishing up the book this week and beginning a project over Thanksgiving break.

**CAPS Animal Health Sciences: 1<sup>st</sup> Year**

Topics: One Health

Assignments: Zoonotic Disease Nearpod

Additional Info: Students will be on-campus at Herndon on Tuesday for in-person learning.

**CAPS Animal Health Sciences: 2<sup>nd</sup> Year**

Topics: Internships

Assignments: Internship Log and Passion Project

Additional Info: N/A

**CAPS Business Innovation and Creation**

Topics: Week #12: Review Week

Assignments: Review Week / Attendance

Additional Info: N/A

**CAPS Education Exploration: 1<sup>st</sup> Year**

Topics: Internship Preparation, Classroom Design

Assignments: Classroom Design Slides and Presentation

Additional Info: N/A

**CAPS Education Exploration: 2<sup>nd</sup> Year**

Topics: Internships, Passion Project Research

Assignments: Passion Project Research

Additional Info: N/A

**CAPS Technology Solutions**

Topics: Review Week

Assignments: Internship Log / Attendance

Additional Info: N/A

**CAPS Turf Management & Horticulture**

Topics: Butterfly Garden

Assignments: Butterfly Garden Assignment and Passion Project

Additional Info: N/A



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# Departmental Information

## CAREER RESOURCE EDUCATOR

**Lisa Templeton**  
**IEP, 504, & ELD**

To continue our information on the IEP, the next section of the IEP is Special Considerations. This page addresses special situations a student may have and requires a separate form to address. This could include vision or hearing needs, behaviors that impede learning, English proficiency, or an Assistive Technology device. The two areas most important to a Junior or Senior in high school may be the Transfer of Rights and Post-Secondary Transition Services. The Transfer of Rights addresses students turning 18. Once a student is 18 years of age, they have the right to make their own educational decisions. The Post-Secondary Transition Service section notifies the team when a student will turn, or is already 16 during the time of the IEP. At this point, the student must have a separate form to address their transition from high school to post-secondary. That takes us into next week's topic, the Transition Plan. Have a great Thanksgiving and stay safe!

Lisa Templeton, CRE, 816-268-7150, [lisa.templeton@raytownschools.org](mailto:lisa.templeton@raytownschools.org)

## INFORMATIONAL SESSIONS FOR POTENTIAL STUDENTS

Due to the nature of this school year, our information sharing for potential students looks much different this year. If you know of a student or parent of a student who is currently a 9-11<sup>th</sup> grader, please feel free to pass along information in regards to informational webinars we will offer through Zoom sessions. We will have a few more general sessions as well as sessions targeted to each of our program areas. The sessions last between 30 – 45 minutes depending upon questions attendees ask. Once the webinar occurs, we will upload the sessions to our video tabs on the web pages. Although we would love audience participation, we understand due to timing not everyone will be available, so the recordings should at least help answer some questions. Please encourage those who have questions to reach out to [Nate.Zier@raytownschools.org](mailto:Nate.Zier@raytownschools.org). The links to each of the webinars are on our Facebook pages.

**General Sessions:** December 7 & February 3 @ 7:00 – 7:45 pm

**Creative:** December 9 @ 2:30 – 3:00 pm  
Cosmetology, Culinary Arts, and Advertising & Graphic Design

**Southland CAPS:** December 16 @ 2:30 – 3:00 pm  
Animal Health Science, Business Innovation & Creation, Education Exploration, Turf Management & Horticulture, and Technology Solutions

**Health & Human Services:** January 6 @ 2:30 – 3:00 pm  
Emergency Medical Technician, Foundations of Nursing, Intro to Physical Therapy & Sports Medicine, and Law Enforcement/Criminal Science

**Transportation:** January 13 @ 2:30 – 3:00 pm  
Auto Collision, Auto Technology, and Diesel

**Industrial Technology:** January 20 @ 2:30 – 3:00 pm  
Construction, HVAC/Industrial Maintenance, and Welding

## Herndon Career Center Programs & Teaching Staff

### **Advertising & Graphic Design**

Brock Martin

### **Automotive Collision**

Billy Byrd

### **Automotive Technology**

Tim Chase

### **Construction Technology**

Jim Oliver

### **Cosmetology**

Stephanie Migletz

### **Culinary Arts**

Chef Mike Chrostowski

### **Diesel Mechanics**

Nathan Shipley

### **Emergency Medical Technician**

Eric Dooley

### **Foundations of Nursing**

Terry Plesser

Susan Pratt

### **HVAC/Industrial Maintenance**

Tony Hudspeth

### **Law Enforcement/Police Science**

Rodger Bowers

Angeleic Huth

### **Welding/Metal Fabrication**

Brian Wise

Izak Bergschneider

### **English IV & Missouri Options**

Jeff Dierking

## Southland CAPS Programs & Teaching Staff

### **CAPS Animal Health Science I**

Sara Sivils

### **CAPS Animal Health Science II**

Ben Henke

### **CAPS Business Innovation & Creation**

Corey Vaughn

### **CAPS Education Exploration**

Kristin Drummond

### **CAPS Technology Solutions**

Corey Vaughn

### **CAPS Turf Management & Horticulture**

Ben Henke