

Dual Credit Tuition Reimbursement Scholarship Instructions

*The Raytown Educational Foundation and the Raytown Retired Teachers and School Support Personnel Association provide **partial** tuition assistance for students enrolled in dual credit college/high school classes through Dual Credit Tuition Reimbursement Scholarships. Scholarship awards are approximately 1/3 of the dual credit class per semester with a maximum of \$600 per student per year.*

How to Apply

- Complete the Dual Credit Tuition Reimbursement Scholarship Application. **ONE APPLICATION PER STUDENT. LIST ALL DUAL CREDIT CLASSES ON THE APPLICATION.**
- Compose and attach the typed essay response to your application.
- **Submit the application and essay response to your high school's dual credit instructor. Students taking more than one dual credit class choose which instructor to whom they would like to submit their application.**
 - o **OCTOBER 15th DEADLINE**
- Wait for the scholarship award or non-award notification – Usually the first or second week of November.
- Pay the university the **full amount** of the tuition for your class(s).
- Upon receipt from the college/university of your full payment **OR** upon receipt of your grade from the university, print an unofficial transcript that reflects the courses and grades for the classes for which you received college credit.
- Submit your payment receipt **OR** transcript to:
 - o **Raytown Educational Foundation 10750 E 350 Highway Raytown, MO 64138**
- Once submitted and reviewed the Raytown Educational Foundation will issue a tuition reimbursement check to the student in the amount of the approved scholarship award.