

## Raytown C-2 Nutrition Services Department

6608 Raytown Rd

Raytown, MO 64133

(816) 268-7076

nutritionservices@raytownschools.org

**2025-2026 School Year**

### **Welcome Students:**

Welcome from the Raytown C-2 Nutrition Services Department. We would like to help new & returning families become familiar with the Nutrition Services Program. We prepare nutritious breakfast, lunch and after school meals for students every day.

### **Menus:**

Menus are planned in accordance with USDA Standards for School Meals. Menus are available on the Raytown Schools District website at: [www.raytownschools.org](http://www.raytownschools.org). Go to: Departments > Nutrition Services > School Menus. At lunch, we offer 5 meal components each day including milk and juice. To receive the meal price for lunch, students must select 3 of the 5 components, one of which must be a fruit or vegetable. At breakfast, we offer at least 4 meal components. To receive the meal price for breakfast, students must select 3 items from the 4 components, one of which must be a fruit or vegetable. Seconds on select fruits and vegetables are available upon request. School specials and menu changes are communicated at each building and on our webpage.

### **Student Meal Prices:**

**BREAKFAST:** FREE

#### **LUNCH:**

Full Price PS/EL \$2.55, MS/HS \$2.75

Reduced PS/EL/MS/HS \$0.40

Free PS/EL/MS/HS \$0.00

#### **AFTER SCHOOL MEALS:**

FREE to all students participating in afterschool programs or activities.

### **Guests:**

Guests are welcome and encouraged to eat lunch with students. Please notify the school's office prior to 9:15am that you will be visiting so we may add you to the lunch order. Guests will need cash to pay for their meals.

### **Cafeteria Accounts / Student ID #'s:**

Each student enrolled in the school district will have a cafeteria account in their name. Once your student is enrolled in the district, their 6-digit student ID number will also be their lunch ID number, available in the parent portal. Students should memorize (have access to) this 6-digit ID number. The student will use their ID number when going through the breakfast and lunch line. Please be sure this ID number remains confidential as it will remain the same for each student throughout their school years in the district.

### **Free & Reduced Meals:**

Free and reduced priced meals are available for children in families who qualify based upon household income. An application can be submitted online at [www.raytownschools.org](http://www.raytownschools.org). Go to: Departments > Nutrition Services > Free and Reduced Meal Application.

**PLEASE NOTE: A household must complete and submit a new Free & Reduced Meal Application every school year. You may submit an application for the 2025-26 school year starting on July 1, 2025.**

School year 2025-26 Free and Reduced Meals paper applications are available upon request and can be obtained and returned to the Raytown C-2 Nutrition Services Department. Please contact the Nutrition Services Office at 816-268-7076 for more information.

**We will notify you by email (from *cafemail*) within 10 days of your eligibility.**

Households needing assistance with LEP, individuals with disabilities, auxiliary aids, or assistance in completing the form, may access free language assistance through the following website: <https://dese.mo.gov/financial-admin-services/food-nutrition-services/civil-rights-0>

### **Prepayments:**

Nutrition Services offers families 3 ways to deposit funds on a student's cafeteria account.

(1) Internet option: [www.mypaymentsplus.com](http://www.mypaymentsplus.com) using a debit or credit card. Parents may prepay, auto deposit, set up low balance alerts and set up low balance deposits as well.

(2) Phone option by dialing 1-866-724-5796 using debit or credit card.

(3) Sending cash or check (in black or blue ink) with the student to school. Please put the money in a sealed envelope with the student's name/ID#, amount enclosed (general or meal account indicated) and teacher's name on the outside. If you are paying for more than one child in the same building, please put each child's name and the amount of money you want placed in each account. If paying by check, put the child's name in the check memo section. Elementary teachers collect the students' prepayments in the classroom first thing in the morning and then send the money to the cafeteria. This allows the cafeteria staff enough time to deposit the money into each student's account without delaying the lunch line. If your check is returned due to non-sufficient funds, you will be able to add money to your child's account by cash ONLY until all fees have been paid. Letters are sent to notify if this occurs. Elementary cafeteria cashiers are unable to provide change to students.

Whichever option you choose to deposit funds into your child's cafeteria account, the money remains in the student's account until it is used.

### **MyPaymentsPlus Account Descriptions:**

**Meal Account** – funds placed on a student or adult MEAL account can be used to purchase a full plated meal only. This meal includes all components including entree, vegetable, fruit (or fruit juice) and milk.

**General Account** – funds placed on a student or adult GENERAL account can be used to purchase a full plated meal, as well a second entrée or any other a la carte item such as an individual milk or juice.

### **Communication:**

Communication with parents is very important to us. Please check our website often for updates.

1. Account information can be found at [www.mypaymentsplus.com](http://www.mypaymentsplus.com) or by calling the NS Dept. If you set up your payments over the internet or phone, a low balance notice and auto deposits can be set up.
2. **Food Allergies** - USDA form and procedures can be found on our website. Go to: Departments > Nutrition Services > Food Allergy Form and Information. Allow 2 business days to process once the Nutrition Service office has received the completed form. Food allergens associated with each menu are posted on the Nutrition Services website.

### **District Meal Charge Policy:**

To assist households in placing funds on a student's account the district allows 10 meal charges on a lunch account. In the event the 10-charge maximum is exceeded, an alternate meal of a peanut butter sandwich is provided. This menu offering includes a peanut butter sandwich, vegetable, fruit, milk and juice. The alternate meal is provided for every lunch above 10 charges when there are insufficient funds on the student's account. Please see prepayment options on how to monitor and place funds on your student's account.

### **A la Carte:**

A la carte or extra items are offered daily for students to purchase. These are available for students in K–12. Parents have the option to restrict a la carte purchases. Contact the Nutrition Services office for a *Restriction Form* if you do not want your child to purchase a la carte items.

### **Questions?**

If at any time you have questions regarding our Nutrition Services Program, please contact the Nutrition Services Office by phone at (816) 268-7076 between 8:00am-4:30pm or via email at [nutritionservices@raytownschools.org](mailto:nutritionservices@raytownschools.org).

***We look forward to serving our RQS students nutritious and delicious meals for the 2025-2026 School Year!***

### USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**1. mail:**

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

**2. fax:**

(833) 256-1665 or (202) 690-7442; or

**3. email:**

[program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.